



MONITORING OF APPROVED SUPPLIER

SUPPLIER: _____

Month: _____

Date	D/O No./ Form No	Services (C1)	Product Quality (C2)	Quantity (C3)	Delivery (C4)	Remarks
Total						

Rating : 1 = Very poor 2 = poor 3 = fair 4 = good 5 = excellent

Supplier Rating Category: Good Supplier Acceptable Supplier
 Not Acceptable Supplier

Review By: _____

Please maintain _____
 (Supplier) on the Approved Supplier List

Approved By: _____

Reason: _____

RATING

Rating is calculated as below:

< 80% Good Supplier $\frac{\text{Total Factor Evaluated}}{\text{Total Factor}} \times 100\% = \frac{\sum (N)}{(C1 + C2 + C3 + C4)} \times 100\%$
 ≤ 50% > 80% Acceptable Supplier
 > 49% Not Acceptable Supplier

$N = (C1 + C2 + C3 + C4)$ of current supplier